



## HUNSDON PARISH COUNCIL

### Annual Meeting of Hunsdon Parish Council Minutes - held on 5<sup>th</sup> May 2021 via video conference at 7.30pm

**Present:** Cllr Toll (Chair), Cllr O'Shea (Vice Chair), Cllr Burton, Cllr McDonald  
**In attendance:** C Page (clerk), Cllr Buckmaster, and 7 members of the public

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- 21.05.01 Election of Chair** - To elect a Chair for the year 2021/22 and sign the Declaration of Acceptance of Office. Cllr O'Shea nominated Cllr Toll as Chair, seconded by Cllr McDonald, all councillors agreed, nomination was carried unanimously.
- 21.05.02 Election of Vice chair** - To elect a Vice Chair for the year 21/22 and sign Declaration of Acceptance of Office. Cllr Toll nominated Cllr Toll as Chair, seconded by Cllr Burton, all councillors agreed, nomination was carried unanimously.
- 21.05.03 To receive and accept apologies for absence.** Cllrs Fossey and Oliver have sent their apologies. PC DeBruyn also sent his apologies due to zoom not being compatible with their computer system
- 21.05.04 Declaration of Interest and dispensations** – No pecuniary interests declared from the other councillors in attendance.
- 21.05.05 Minutes** – to confirm the Minutes of Hunsdon Parish Council meeting held on 20<sup>th</sup> May 2019. The minutes will be signed by the Chair and will be made available to the clerk as soon as is possible. All councillors approved the minutes. The minutes for this meeting will be approved at the June 21<sup>st</sup> PC meeting.
- 21.05.06 Matters Arising** – no matters arising that have not been dealt with
- 21.05.07 Hunsdon Parish Council meeting dates** – to fix dates and venues for Hunsdon PC meetings 2021/22. The application to the High Court regarding remote meetings has been dismissed. All councils must now return to holding physical meetings from 7 May, where our Parish Council meetings will revert to the Village Hall. Meetings will be the third Monday of each month, except for August and December.
- 21.05.08 Appointment of Representatives** - To appoint representatives to serve on Committees and working parties. Chair to be appointed at the first meeting.
- Parish Paths – Bud and Martyn are willing to continue.
  - Playground – Jackie happy to continue.
  - Village Celebration – clerk to head this up
  - Finance –. Cllr Burton happy to Chair, Cllr O'Shea and Toll also on this committee
  - Drive Safe – **action: clerk to ask Simon Freeman to head this up for the Parish Council.**
- 21.05.09 Reports from members representing the Parish Council** on outside organisations attending meetings on behalf of the council.
- **Parish Paths Partnership** (see Annual Parish meeting report). Bud has a query for Cllr Toll re replacement benches. Hoping for 3 more benches from Places for People or does the Parish Council need to find replacements in other ways. The benches are all in our parish and all on Places for People land. **Action: Cllr Toll to investigate these benches.** There is a consideration for a family cycle trail on the airfield - short and long versions, which is progressing and Cllr O'Shea is in discussions with James Shepheard of Knight Frank and Nicholas Maddex from HCC.
  - **Police Report** (see Annual Parish meeting report)
  - **VHMC** (see Annual Parish meeting report) – Cllr O'Shea is to continue as Parish Councillor representative. All councillors agreed.
  - **County Councillor** (See Annual Parish meeting report). Prosecuted 4 people for fly tipping in the last few weeks. Leaving donations outside charity shops is still fly tipping. Chris Hunt is Town Clerk in Sawbridgeworth from 6<sup>th</sup> September.



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### 21.05.10 Neighbourhood Plans

Councillor Toll updated that the 27<sup>th</sup> of May is the date for the Referendum. Fliers to be printed for all houses in Hunsdon, Eastwick and Gilston. Mike Newman is getting banners to go up outside the school and VH. Cllr Toll asked "Is the Parish Council happy to vote YES on the referendum. For the record can we endorse the yes vote for the referendum". Cllr Toll supports this initiative and asks everyone to endorse the neighbourhood plan. All councillors agreed to endorse the plan, motion carried. There is a school of thought amongst some residents of Gilston that if they turn down the neighbourhood plan that will stop the housing development of villages 1-7.

### 21.05.11 Community Projects and Village Infrastructure

- Allotments – Cllr Oliver – nothing to report – Cllr Oliver to continue. We have discussed and look at the northern boundary of the ditch as it is looking very scruffy with dead trees. Need to ensure all allotment holders are aware of keeping the allotment clear. **Action: Set up a working party.** Karen Osterley said the scout group need a community project for a wide age range, so they can earn their community impact badge to be involved in decision making. Perhaps have a bug hotel or bird feeder.
- Scouts unable to use the Dell, which is an ideal site for the scouts and cubs to use the space. The Dell is also an ideal place for everyone to use, but scouts unable to use the Dell due to dog waste left on the ground. Angela said a member of the village wants to help with the Dell, the clerk is in contact with her **Action: clerk to continue dialogue regarding this.** John suggests some notices go up about the issues with dog waste and if we find anyone we will prosecute and is official from the PC. Cllr Toll said we can put notices up but feels threat of prosecution would not be the appropriate thing to do. Cllr Buckmaster said Eric said we can get evidence, then something can be done officially about the offence. Cllr Toll said we can put signs up and monitor the dog waste.
- Parish Grounds – Cllr O’Shea – Received an email from the solicitors to all the points made.
- Village Shop / Pub – Cllr McDonald – nothing to report – Cllr McDonald to continue to head this up.
- Playground – Cllr Fossey – Jackie said since she submitted the annual report, she has filled in a monitoring report for the community grant, which is one of the conditions of the grant, also submitted some photographs. Of the 5 parents she has spoken with, 9 have not said anything about the zipwire slope being slippery. Jackie is in discussion with Kompan to sort this out, as Kompan are suggesting it will cost £700
- Village Celebration – a meeting will be set up for next week to set up the committee and appoint a chair.

### 21.05.12 Planning (See attached planning report for approval)

19 and 21 Widford road – no comment from the council

### 21.05.13 Finance – Clerks Report

- a. To receive Internal Auditor Report. Report was received by the councillors.
- b. To approve AGAR Section 1 Annual Governance Statement 2020/21. Approved by the councillors.
- c. To approve AGAR Section 2 Accounting Statements 2020/21. Approved by the councillors.
- d. To authorise payments made in accordance with the budget as per financial spreadsheet. Payments authorised by the councillors.
- e. To receive bank statements, bank reconciliation and financial report. Received.



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f. Cancel zoom subscription – discuss in June.

**21.05.14 Consultations** - none

**21.05.15 AOB** - none

**21.05.16 Date of next meeting** – 21<sup>st</sup> June 2021

**21.05.17 Close of meeting** – 20.15

If any member of the public or press wish to join the Hunsdon Parish Council meeting they can contact the Clerk on: [clerk@hunsdonparishcouncil.org](mailto:clerk@hunsdonparishcouncil.org) or on 01920 870809.