



HUNSDON PARISH COUNCIL

Parish Council Meeting Minutes

Monday 21st March 2022 at 7.30pm

Present: Cllrs F O'Shea, (Acting Chair, Vice Chair), S Burton, D Ottolangui

In attendance: C Page (Clerk), Cllr Buckmaster, 6 members of the public

- 22.3.1 To receive and accept apologies for absence.** Apologies received from Cllr McDonald, who is in Canada with family matters to deal with. Cllrs Toll and Oliver are both unwell.
- 22.3.2 Declaration of Interest and dispensations** – to receive Declaration of Interest and dispensations from councillors on items on the agenda.
- 22.3.3 Approval of minutes** of meeting held on February 21st 2021. **Resolved**, proposed Cllr O'Shea, agreed as a true and accurate record of the proceedings, and duly signed by the Acting Chair. Unanimously agreed.
- 22.3.4 Matters Arising.** No matters arising.
- 22.3.5 Reports from members representing the Parish Council** on outside organisations and attending meetings on behalf of the council.
- Parish Paths Partnerships (Appendix 1) – waste pile on the airfield of wood to be used for biomass fuel. Places for People have confirmed they will stop it immediately and have it removed. **Action: keep an eye on this, taking pictures on a regular basis to provide evidence that the pile is not reducing.**
 - Police Report – Clerk (Appendix 2). All councillors agreed that there should be a police presence at the school on a regular basis. Action: clerk to request the police have a presence at the school.
 - VHMC – Cllr O'Shea. A representative from the Village Hall Management Committee suggests the fee for the coffee morning isn't the issue it is about getting someone to run it.
 - County Councillor / District Councillor Reports – Cllr Buckmaster
 - Flooding Update – meeting with team leader on Thursday. Andy Halfstagg and Sian. When Cllr Buckmaster has some dates from that meeting he will set up a meeting with option. There is a huge shortage of staff in this sector, and the environmental agency also. A member of the audience asked that all the agencies be at the meeting. Cllr O'Shea has offered to facilitate the meeting. Eric said it is about understanding everything. Mike Newman has indicated he will attend the meeting also. Look at an April meeting.
 - Boundary Changes – of the Hunsdon ward. New ward will be the same as the boundaries of Hunsdon, Eastwick and Gilston. Widford and Wareside will move out. 2027. Is only District. Still need the 50 councillors. Cllr O'Shea proposes we approve the Boundary report and write to East Herts that we support the proposal. Steve agrees the parishes should overlap. All councillors agreed. Action: clerk to write to the boundary team area.
- 22.3.6 Neighbourhood Plans**
- Hunsdon Parish Neighbourhood Plan – Cllr O'Shea
 - Joint Hunsdon, Eastwick and Gilston Neighbourhood Plan – Cllr O'Shea
- 22.3.7 Community Projects and Village infrastructure.**
- Allotments – Cllr Oliver – nothing to report.
 - Parish Grounds – Cllr O'Shea – nothing to report.
 - Playground – Jackie McCarthy / Clerk – applying for funding is the main driver at the moment.
 - Safeguarding policy – Cllr Ottolangui has some points he would like be added.
Action: Cllr Ottolangui to revise the draft and resubmit at the next PC meeting.



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- Sports Development Plan – A couple of amendments to the SDP – playing field lease and the tennis court lease length. Action: handyman to fill the hole in behind the zipwire with the soil from the hole made from the concrete slab.
- Hedge maintenance – Playing Field, Dell, Allotment – Clerk
- Drive Safe – Clerk
- Twenty is Plenty – feedback – clerk – Speed volume surveys are being rolled out across the county. Cllr Buckmaster commented the speeding around the Hunsdon area is 40 plus. **Action: Clerk to write to Eric to say generally we would be supportive to move to 20 mph through the village and welcome the speed and volume surveys and that the school would benefit.** Also add to provide the list of where the speed and volume surveys. Also can we have the data of the speed volume on the smiley face SIDs.
- Queens Platinum Jubilee – Cllr Ottolangui – We are now fully funded and have every confidence we will have sufficient funds to meet all expenditure. Possibly a small profit.
 - Funding and use of Parish Account Bank Account – Asda grant and need reassurance the PC won't use it for anything else and it is ring fenced. Councillors approved the letter.

22.03.08

Planning:

New applications for EHC Planning

- **3/22/0293/HH - PROPOSAL:** Erection of a part single, part 2-storey rear extension incorporating roof lantern and Juliet balcony and erection of decking **AT:** 3 Wicklands Road Hunsdon Ware Hertfordshire SG12 8PD **Please send your comments to EHC Planning by: 15th March 2022**

Decisions from EHC Planning

- **3/21/2672/HH - PROPOSAL:** Erection of a single storey side extension and a first-floor side extension. **AT:** 1 Ellison Close. This matter was considered by the Council on the 2nd March 2022 and it was decided to **Refuse Planning Permission**

22.03.09

Finance – Clerks Report

- Spending for approval – to agree to payment of accounts, as per the financial spreadsheet. All councillors agreed to the spend.
- To accept the accuracy of the financial statement. All councillors agreed to the accuracy.

22.3.10 Consultations / Correspondence

- **Ukraine** Cllr O'Shea asked if the PC wish to support the people of the Ukraine. A flag has been put up for Ukraine. Jon Han has gone out to Ukraine once, and HAPTC letter regarding financial support. Cllr O'Shea asked if there was a feeling we should do something. All councillors agreed. Cllr O'Shea asked for a figure in principal. Cllrs agreed in principal to us supporting the initiative in principal. Jon presented to the pc and outline how there is no large agencies in Medika and the need is extreme. 5 vans this Thursday fully stocked with donations. Linked with Debs at Hertford in Hertford. Jon puts the logistics of the run himself with Hertford doing the financial support. Hire of two vans is £1,000. One van has been brought and will stay with Jon. Two others will bring their own vans. Going to a permanent van and then a second van. Jon said he will have two vans free of charge going forward. If we support the charity and will ask that the money goes towards Jon's initiative. Cllr Ottolangui says if we can donate to the charity so Jon is supported. Cllr O'Shea suggests we give to the charity subject to legal matters and issues pay £500 as an initial donation, . Cllr Burton suggests we publicise their Facebook page so people can donate. Action: discuss the logistics of getting the donation to the charity.

22.3.11 **Date of Next Meeting:** Monday, 25th April 2022.

22.3.12 **Close of meeting:**

AOB – waste site – Steve has asked what has happened re the Eric to ask what is happening with the enforcement of the waste site and the building that is outside of planning



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John Felstead – drain covers replaced, but the drains are blocked.



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Appendix 1 – Footpaths

1 Footpaths

Nothing significant to report.

2 Replacement benches

The replacement of an old bench by Townsland Wood was scheduled for March 11th funded by the parish council and with cooperation of the local land owner. The installation is now planned for March 18th.

Action: Footpath Wardens to check the bench is satisfactory and it can be paid.

3 Potentially dangerous water controls

Corrective action on this health hazard has yet to take place.

Martyn Reid & Bud Carthy

Appendix 2 – Police Report Priorities for Next quarter

Eats Herts Rural:

Deterring Acquisitive Crime

Work to prevent thefts of cooking oil and fuel.

Deterring Fly Tipping

Reduce fly tipping in Rural Communities through high visibility presence and proactive work with partner agencies

Road Safety around rural schools

Work with schools and local authorities to educate drivers around the dangers of speeding and inconsiderate parking, enforcing where appropriate

Leon De Bruyn
Police Community Support
Officer
East Herts Rural
T 01992 533327
M 07590459448

HERTFORDSHIRE
CONSTABULARY

What should we focus on?

community voice
Solving Problems Together
...click here to tell us





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Appendix 3 -County report for March 2022

Planning at East Herts On 22nd February East Herts Council Development Management Committee met to determine the Central and Eastern River Crossing plans connected with the proposed Harlow and Gilston Garden Town developments. The Neighbourhood Plan Group, residents and I made verbal representations. Members unanimously agreed the Central crossing. Three members voted against the Eastern crossing but the majority were in favour. The meeting commenced at 5:30pm and concluded at 12:15am. This was following a full day at County Council including agreeing the budget and precept for 2022/3

The Harlow DMC met on 23rd Feb to determine the same applications, and which were also agreed.

Hertfordshire County Council has recently submitted its bid for government funding to support the introduction of over 20 electric buses in Stevenage.

The Zero Emission Bus Regional Areas (ZEBRA) scheme is a central government initiative to help local transport authorities introduce zero emission buses, together with the infrastructure needed to support them. The county council, in partnership with bus operator Arriva, were successful with their initial proposal and have now submitted their final business plan. A decision on whether the plan has been successful should be known by March 2022.

The ZEBRA scheme funding would see a total of 27 of Stevenage's ageing diesel bus fleet replaced with new electric ones, which should be in service by 2024.

[Hertfordshire Dementia Strategy 2022-2027 | Hertfordshire County Council](#)

[Hertfordshire Dementia Strategy 2022-2027 | Hertfordshire County Council](#)[Hertfordshire County Council](#), [East and North Hertfordshire Clinical Commissioning Group](#) and [Herts Valleys Clinical Commissioning Group](#) are developing Hertfordshire's Dementia Strategy for 2022-2027. The strategy is being Co-produced with the support of carers and individuals with dementia, and our statutory, voluntary, and independent sector partners, and will be signed off in 2022 by the County Council and the two Clinical Commissioning Groups.

[We want to ensure that the voices of people with dementia, and their carers, shape how we use our resources most effectively to enable good quality of life for people with dementia, and to ensure that our services and communities are accessible to everyone.](#)

[We want to know what you think is important in ensuring that people with dementia and their carers and family receive the right support](#)

Hertfordshire Mental Health Strategy 2022-2027

We're developing a strategy to make sure every adult in Hertfordshire gets the help they need to enjoy good mental health and wellbeing.

The strategy will set out how health, social care, housing, public health and voluntary sector services will work together to help everyone in our community achieve this.

Consultation start: 21 December 2021

Consultation end: 31 March 2022 (4pm)

We'd like your views on the following draft priorities and themes. We developed these through workshops and focus groups with service users, carers, and health and care system partners.

Do you think they're the right things to focus on at this time?

Is there anything missing?

What feedback do you have about mental health services in Hertfordshire?

After the 12 week consultation period, we'll develop a detailed action plan setting out how we will work together to achieve these objectives. If you'd like to stay involved, [Have your say on the draft mental health strategy](#)

Foster carers are needed to offer a supportive home to birth parents and their child. Hertfordshire County Council is urgently looking for people to become Parent and Child foster carers. This is a specialist type of fostering where a parent and their own child stay in your home to have extra support and guidance to help them develop their childcare skills



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Ideally, Parent and Child foster carers should have experience and skills in working with teenagers as well as babies or young children, as the majority of parents are teenagers. Parent and Child foster placements typically last 12 weeks with ongoing support when the parent and baby return to the community.

When fostering for Hertfordshire County Council, you will receive specialised training, as well as comprehensive support and generous pay and allowances. To become a foster carer in Hertfordshire, you must be over 21 years old, and have at least one spare room at home.

To find out more, visit www.hertfordshire.gov.uk/parentandchild or call the fostering team on 0800 917 0925.

Hertfordshire Fire and Rescue Service's new recruit 'Loki' follows in the paw-steps of one of the UK's longest-serving fire investigation dogs

After 10 years of faithful service with Hertfordshire Fire and Rescue Service, Reqs will be winding down his duties once young Loki – named after the famous Marvel character – is fully trained to use his super-human powers to sniff out the causes of fires.

Just like his more experienced colleague, beautiful black Labrador Loki underwent a rigorous vetting and selection process, ensuring the right temperament and skills for this highly specialist work. He is one of only 16 fire investigation dogs in the country who are specially trained to detect ignitable liquids, commonly referred to as accelerants, which include liquids such as petrol, white spirit, and lighter fluid.

During his impressive career in the fire service, Loki's predecessor Reqs has provided evidence from fire scenes resulting in a combined total of over 250 years of imprisonment for convicted offenders, demonstrating the importance of his role to fire investigators and the criminal justice system.

Hertfordshire County Council's dedicated Highways and Fire and Rescue teams who worked around the clock to keep the county safe during last week's storms, have been commended by Chief Fire Officer, Alex Woodman. During Storm Eunice and Storm Franklin Monday the Highways team received a total of 747 highway fault reports, 272 of which were emergency calls. A total of 292 needed a high priority response in just 24 hours. Hertfordshire Fire and Rescue received 241 wind-related calls and attended 119 emergency incidents.

Public consultation opens for Brookfield Riverside and Garden Village in Cheshunt

Development Partners, Borough of Broxbourne, Hertfordshire County Council and Sovereign Peveril Brookfield Limited are developing the masterplan for the new town centre and 1,500-home scheme at Brookfield.

The public consultation has launched and will close on 21 March. Three separate planning applications for the overall site will be submitted later in 2022.

Information and a feedback form are available online. A series of five events are also taking place for the local community to find out more and ask any questions they may have before giving their views. The three planning applications will comprise:

Brookfield Riverside

Sovereign Centres along with its development partner Peveril Securities are progressing plans for a sustainability focused, lifestyle-led, mixed-use retail and leisure development to create a new town centre for the Borough of Broxbourne. Plans include proposals for an exciting mix of shops, cafes and restaurants along with new leisure concepts at the heart of the town centre. Designed to integrate into the local natural surroundings, the development seeks to open up the New River waterway to create a waterside focal point where plans for a civic hub, landmark office development and hotel are also proposed.

Brookfield Garden Village

Hertfordshire County Council and Borough of Broxbourne are proposing plans for a garden village to include local facilities and services including:

Up to 1,250 new homes, including up to 40% affordable housing

A three-form entry primary school

Open space for leisure and recreation



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A neighbourhood centre containing local shops and facilities

The relocation of the Halfhide Lane gypsy site and allotments, the recycling centre and Borough of Broxbourne's depot

A blue light services hub

Cheshunt Golf Course

Parts of the golf course will be re-configured to make way for a new road into Brookfield Town Centre. The golf course will remain an 18-hole course.

The plans can also be viewed online at www.brookfield-consultation.co.uk

East Herts Projects in my Portfolio

Hartham Leisure Centre Work continues on the refurbishment of the pool and is anticipated to open in the Spring. A temporary Gym has been set up and demolition and construction of the new extension should commence by the end of March.

Hertford Theatre additional funding from New Homes Bonus Reserve agreed to offset inflationary pressure of £4m since Covid.

Budgets Both East Herts and HCC have been going through very extensive budget examinations with officers and members towards arriving at balanced budgets during extremely difficult times of cost escalation owing to the impact of covid. Both are now approved. Inflation currently seems to be running at around 6 percent even before the Ukrainian crisis and is affecting councils of all sizes across the country. My portfolio at County is increasing resource/ support for Sustainable Hertfordshire as well as Countryside Rights of way and in the Lead Local Flood Authority. We are also having significant capital investment in Waste Disposal infrastructure and Recycling Centres, In other areas a substantial sum will be put in place to support Adult and Children's social care, support for Domestic Abuse Services and greater emphasis on Prevention Services to support individuals and families. Also to increase wages of care workers.

Eric Buckmaster

**District and County Councillor Report
March 2022**

Appendix 4 - Hunsdon Area Neighbourhood Plan Report to Parish Council March 21st Since my Report in Feb 22:

The HANP completed its public consultation with East Herts DC on 17th February. We are fixing the choice of inspector and date of the public examination. That will be in a couple of months. East Herts have yet to send us the 30 odd responses to the Public Consultation which we will have to review before the Examination as a group with our consultant. We have not spent all the central government grant to 31 March and will have to return unspent funds and reclaim them next year. I haven't done the figures yet.

Appendix 4 - Gilston Area Neighbourhood Plan Report to Hunsdon Parish Council March 21st Since the February report:

1. The hearings before the Development Management Committee of East Herts on the applications for the Eastern and Central Highways Crossings of the River Stort into Harlow took place on 22 February. I and the chair of Eastwick & Gilston PC spoke for the PC's and their Neighbourhood Plan.
2. The time allowed to residents to speak was very short and unfair for developments of this magnitude but EHC refused to allow them more than 8 minutes between them (Harlow DC were more generous).



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3. The EH meetings lasted over 7 hours and went on past midnight but at the end of the day, the objections of the parishes and local residents were given short shrift. The Central Crossing had near unanimous consent in both EHC and Harlow. The much-challenged Eastern Crossing was passed according to party lines with the Conservative majorities carrying the vote.
4. It seems likely that local landowners affected by the Eastern Crossing will challenge the decisions in court.
5. Subject to that, only preliminary work can start on the Crossings pending planning permission on the main housing development later this year.
6. The NPG is reviewing its purpose and involvement in the Gilston development as it seems scant respect is given to the policies in its Neighbourhood Plan and community engagement is breaking down.

Frank O'Shea
For HEGNPG
18/03/2022



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Appendix 5 - Playground Report for HPC – March 2022

Playground Report for HPC February 2022

Playground

Zip Wire

The treads on the ramp have now been installed.

Surfacing

We are still waiting for Kompan to install the rubber matting under the zip wire. A concrete slab has been installed under the pedestrian gate.

Playground Maintenance

Refurbishment of the climbing frame was recommended at the last inspection. I am still waiting to hear from the painter when he can do the work. Starting on the 28th March.

MUGA

I am still exploring different funding streams for the MUGA. Sport England requires a Safeguarding Policy, which is under discussion, and a Sports Development Policy which I have attached in draft form. I have also sent it for comment to my contact in a sport funding company.

I have just completed the first stage of a bid to the National Lottery Community Asset Fund. Again, I will send this to my sport funding contact for comment before I submit it.

Jackie Carthy 18 March 2022

Appendix 6 – Queens Jubilee Event subcommittee meeting

Funding is progressing well. Although there is currently a shortfall of ca. £1500 compared to budget forecast the committee is confident it will secure sufficient funds to cover the projected shortfall. Currently no money has been spent. The organising committee thanks the PC for allowing use of its banking facilities. The event balance sheet will be regularly reviewed by the PC and any spend will need to be approved at the sub committee before placing orders etc.

A community grant application with Asda need a reassurance from the PC that any grant will be ring fenced for event use. A draft letter stating the above needs approval and signature at this PC meeting so that it can accompany the grant application which needs to be submitted this month.

Good progress is being made in all areas of organisation although there is some concern on availability of live performers due to the long bank holiday weekend resulting in some of last years acts not being available but there is a good plan in place to find alternative.

Bunting making is already proving to be very successful with 13 villagers signing up to help as well as planned sessions at the coffee morning and potentially also in the school.

An extensive program of activities in the playing field is being put together by the Scouts and other volunteers and includes activities such as family archery, rope making, tug of war and rounders.

Commercial food vendors have agreed to attend the event including the local ice cream van and the fish & chip van. Home produced food will include home baked scones and cakes and both commercial and village produce will be available in the playing field and the village hall

Formal event application with East Herts Council is planned for the end of the month

The organising committee are currently meeting biweekly and the next meeting is scheduled for Tuesday 29th March @7pm

David Ottolanguì

Appendix 7 - Clerks Report



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Hunsdon Parish Council					
Revenue Expenditure					
Credit					
	Budget	To date	Remaining period	Year	Variance
B/F General	£17,901.06	£19,209.82		£19,209.82	£1,308.76
Precept	£21,000.00	£21,000.00	£0.00	£21,000.00	£0.00
Litter Picker	£1,942.00	£1,942.12	£0.00	£1,942.12	£0.12
Allotment rents	£489.00	£483.00	£0.00	£483.00	-£6.00
VAT refund rev		£1,339.07	£0.00	£1,339.07	£1,339.07
Grant Neighbourhood Plan		£2,000.00	£0.00	£2,000.00	£2,000.00
Playing Field		£218.75	£0.00	£218.75	£218.75
Parish Paths Partnership Grant		£0.00	£0.00	£0.00	£0.00
Santander Interest		£0.00	£0.00	£0.00	£0.00
Totals	£41,332.06	£46,192.76	£0.00	£46,192.76	£4,860.70
Debit					
Administration	£2,400.85	£2,476.67	£0.00	£2,476.67	£75.82
Litter pickers	£1,600.00	£1,560.00	£0.00	£1,560.00	-£40.00
Salary	£5,762.12	£5,697.97	£0.00	£5,697.97	-£64.15
General Power of Competence	£720.00	£550.00	£200.00	£750.00	£30.00
Allotments	£617.61	£205.99	£0.00	£205.99	-£411.62
Playing Field	£700.63	£765.98	£0.00	£765.98	£65.35
Rest of village	£1,557.34	£1,214.03	£0.00	£1,214.03	-£343.31
Grounds Maintenance	£5,025.00	£9,447.63	£350.00	£9,797.63	£4,772.63
VH donation	£0.00	£0.00	£0.00	£0.00	£0.00
Neighbourhood Plan	£5,500.00	£9,318.82	£0.00	£9,318.82	£3,818.82
Churchyard donation	£500.00	£1,000.00	£0.00	£1,000.00	£500.00
S111 consultants	£2,000.00	£939.00	£0.00	£939.00	-£1,061.00
PC Community Groups Award	£0.00	£0.00	£0.00	£0.00	£0.00
NP Communicator Co-ordinator	£2,000.00	£725.00	£50.00	£775.00	-£1,225.00
Defibrillator funding	£365.00	£808.74	£0.00	£808.74	£443.74
War Memorial - Grant	£0.00	£0.00	£0.00	£0.00	£0.00
Village Event Donation	£0.00	£1,000.00	£0.00	£1,000.00	£1,000.00
Capital Projects	£12,000.00	£3,156.00	£0.00	£3,156.00	-£8,844.00
Totals	£40,748.55	£38,865.83	£600.00	£39,465.83	-£1,282.72
Surplus	£583.51	£7,326.93	-£600.00	£6,726.93	£6,143.42
Totals					
Revenue Surplus	£583.51	£7,326.93	-£600.00	£6,726.93	£6,143.42
Capital Surplus	£11,785.28	£28,992.09	-£16,556.81	£12,435.28	£650.00
Total Surplus	£12,368.79	£36,319.02	-£17,156.81	£19,162.21	£6,793.42



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Capital Expenditure						Bank Reconciliation			
Credit									
	Budget	To date	Remaining period	Year	Variance				
B/F Special Projects	£30,285.28	£30,567.06		£30,567.06	£281.78	16th January 2022			
s 106		£0.00	£0.00	£0.00	£0.00	Santander bank			
East Herts Community Grant		£0.00	£0.00	£0.00	£0.00	Litter picker money			
Parish Room Trust		£0.00	£0.00	£0.00	£0.00	Total			
VAT refund Cap		£0.00	£650.00	£650.00	£650.00	40,730			
New Homes Bonus		£0.00	£0.00	£0.00	£0.00	Payments agreed but not cleared bank			
s 137		£0.00	£0.00	£0.00	£0.00	Maydencroft	New bench for Townsend Wood	Grounds Maintenance	£720.00
Business rates grant		£0.00	£0.00	£0.00	£0.00	Andrew Manning	Clean, sand and repaint the climbing frame	Grounds Maintenance	£650.00
Village Event		£4,480.21	£0.00	£4,480.21	£4,480.21	Kompan	Supply and install single layer grass mat to zipwire	Grounds Maintenance	£1,886.18
Totals	£30,285.28	£35,047.27	£650.00	£35,697.27	£5,411.99	Payments to be agreed			
						C Page	Salary for March	Salary	£480.18
Playground Equipment	£0.00	£0.00	£0.00	£0.00	£0.00	A Patel	Litter Picking for March	Litter Pickers	£130.00
Inspection for Equipment	£0.00	£0.00	£186.90	£186.90	£186.90	P.A. Knott	Invoice 61492 - grass cut October	Grounds Maintenance	£495.00
Tennis Court Legal Fees	£4,000.00	£3,909.00	£91.00	£4,000.00	£0.00	M Nissim	Salary for February	NP Communicator Co-	£50.00
MUGA allocation	£14,500.00	£0.00	£16,928.91	£16,928.91	£2,428.91				
Village Event	£0.00	£2,146.18	£0.00	£2,146.18	£2,146.18				
Totals	£18,500.00	£6,055.18	£17,206.81	£23,261.99	£4,761.99	Total in all accounts and petty cash after payment of this month's bills £36,319		Balance at Bank	£36,319.02
Surplus	£11,785.28	£28,992.09	-£16,556.81	£12,435.28	£650.00				