



HUNSDON PARISH COUNCIL

Agenda

Annual Meeting of Hunsdon Parish Council

To be held on 20th May 2024 in Hunsdon Village Hall at 8.30pm

Signed:

Date: 10th May 2024

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- 24.05.01 Election of Chair** – to elect a Chair for the year 2024/25 and sign the Declaration of Acceptance of Office
- 24.05.02 Election of Vice Chair** – to elect a Vice Chair for the year 2024/25 and sign the Declaration of Acceptance of Office
- 24.05.03 To receive and accept apologies for absence**
- 23.05.04 Declaration of interest and dispensations** – to receive Declaration of Interest and Dispensations from Councillors on items on the agenda
- 24.05.05 To confirm eligibility for the General Power of Competence**
The Parish Council has a qualified clerk with a CiLCA.
The council meets the requirement of a minimum of two thirds of the total number of seats on the council.
- 24.05.06 Approval of minutes** held on 15th May 2023 to be agreed and signed as a true record
- 24.05.07 Matters arising from the minutes**
- 24.05.08 Hunsdon Parish Council meeting dates** – to fix dates and venues for Hunsdon PC meetings 2024/25
- 24.05.09 Appointment of Representatives** – To appoint representatives to serve on committees and working parties.
- Planning
 - Footpaths
 - Police Liaison
 - Village Hall
 - Playgrounds / village maintenance
 - Allotments
 - Village Centre Improvements
 - Finances
 - Briggens Estate Mineral Extraction and Waste Plans
 - Communications
 - Dell Improvements
 - Flooding
 - Highways
- 24.05.10 Public Issues** – members of the public and councillors can raise matters of concern
- 24.05.10 Planning Applications** – considered by EHC (see Planning Report)
- 24.05.11 Finance** – Clerks Report
1. Expenditure – administration - to agree to payment of accounts.
 2. Income, including grants and VAT Social media / website – Cllr Westlake
 3. To authorise payments made in accordance with the budget as per financial spreadsheet
 4. To receive bank statements, bank reconciliations and financial report
 5. To receive internal Audit Report
 6. To approve AGAR Section 1 Annual Governance Statement 2022/23
 7. To approve AGAR Section 2 Accounting Statements 2022/23
 8. To approve the dates for the Period for the Exercise of Public Rights and to confirm the date the Notice is to be published on the Councils website.
- 24.05.12 Correspondence**
- 24.05.13 AOB**



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24.05.14 **Date of next meeting: 17th June 2024**
24.05.15 **Close of meeting**

If any member of the public or press wish to join the Hunsdon Parish Council meeting, please contact the clerk on: clerk@hunsdonparishcouncil.org or on 01920 870809