HUNSDON PARISH COUNCIL

Annual Meeting of Hunsdon Parish Council - Minutes
held on 20th May 2024 in Hunsdon Village Hall at 9.00pm

Present: Cllr Toll, Cllr Dann, Cllr Ottolangui
In attendance: Clerk – Carole Page, Andrew Pummell, Cllr John Dunlop, Cllr Eric Buckmaster, and 6 members of the public

24.05.01 **Election of Chair** – to elect a Chair for the year 2024/25 and sign the Declaration of Acceptance of Office. Cllr Toll is willing to stand again as Chair. Cllr Ottolangui proposed Cllr Toll as Chair, Cllr Dann seconded.   All councillors agreed, motion carried. Disclosable Pecuniary Interest form signed.

24.05.02 **Election of Vice Chair** – to elect a Vice Chair for the year 2024/25 and sign the Declaration of Acceptance of Office. Cllr O'Shea is willing to stand again as Vice Chair. Cllr Toll proposed Cllr O'Shea and Cllr Dann seconded.   All councillors agreed, motion carried. Disclosable Pecuniary Interest form to be signed.

24.05.03 **To receive and accept apologies for absence** Apologies received from Cllr McDonald who is on holiday. Apologies accepted by the council.

24.05.04 **Declaration of interest and dispensations**
– To receive Declaration of Interest and Dispensations from Councillors on items on the agenda. None declared.
- To receive written requests for dispensations for declarable interests. None declared
- Grant any requests for dispensations as appropriate. None declared

24.05.05 **To confirm eligibility for the General Power of Competence**
The Parish Council has a qualified clerk with a CiLCA.
The council meets the requirement of a minimum of two thirds of the total number of seats on the council. The Parish Council has 5 elected councillors. Maximum number of councillors for Hunsdon is 6.
Eligibility for the GPC is confirmed.

24.05.05 **Hunsdon Parish Council meeting dates** – to fix dates and venues for Hunsdon PC meetings 2024/25 as per the norm. **Action to go on the village hall calendar**

24.05.07 **Appointment of Representatives** – To appoint representatives to serve on committees and working parties.
- Planning – Cllr O'Shea
- Footpaths – Martyn and Bud
- Police Liaison – Cllr Dann, clerk
- Village Hall – Cllr O'Shea
- Playgrounds / village maintenance – Jackie Carthy, clerk
- Allotments – Cllr Dann
- Village Improvements – Cllr Ottolangui
- Finances – Cllr Toll, Clerk

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- Briggens Estate Mineral Extraction and Waste Plans – Cllr Toll
- Communications – Cllr Toll - clerk
- Dell Improvements – Cllr Toll - clerk
- Flooding – Cllr McDonald
- Highways – Cllr Dann

24.05.08 **Public Issues** – members of the public and councillors can raise matters of concern. Councillors agreed to have this as a regular agenda item.

24.05.09 **Planning Applications** – considered by EHC (see Planning Report). No objections to the planning applications.

24.05.10 **Finance** – Clerks Report
1. Expenditure – administration - to agree to payment of accounts. Payments agreed.
2. To authorise payments made in accordance with the budget as per financial spreadsheet. Payments approved.
3. To receive bank statements, bank reconciliations and financial report Both received.
4. To receive internal Audit Report. Received.
5. To approve AGAR Section 1 Annual Governance Statement 2023/24. Received.
6. To approve AGAR Section 2 Accounting Statements 2023/24. Received
7. To approve the dates for the Period for the Exercise of Public Rights and to confirm the date the Notice is to be published on the Councils website. Approved
8. **Action: Cllr Dunlop to ask if the waste bins in the village the dual bins can be as in the towns: dog waste and general waste in one bin**

24.05.12 **Correspondence**

24.05.13 **AOB**
- Increase in night flights. **Action: Cllr to Toll to draft a response**
- **Action: Grass cutting – schedule grass cutting week w/c 22 June.**

23.05.19 **Close of meeting 9.35pm**

17th June next meeting